



CHANGE VCCS ID
Username Change Request

I give Southside Virginia Community College permission to request that my ID be changed to my new name within the system.

Current VCCS ID: _____

Name: _____

Date of Birth: _____

I understand that it will affect my access to the VCCS Directory Services Portal which includes the following systems: Blackboard, Student Email, and VCCS SIS8: Student Information System. I understand that I could lose any information already stored in the Blackboard and Student Email system during the change of accounts.

Student Signature: _____

Date: _____

I would like to be notified when this completed. YES NO

Telephone _____

Email _____

SIS Helpdesk Use Only:

Date Received: _____ Current Username: _____

Name has been corrected in SIS: _____ VCCS Ticket #: _____

Date Submitted: _____ Date Completed: _____

New username: _____ Student notified: _____