

**FACULTY EVALUATION SHORT FORM**

Department Evaluation Form for the File of \_\_\_\_\_

This form is to be used for faculty evaluation for the interim years when the faculty member has a multi-year contract.

Place your responses in the space to the left of each numbered item, using the following rating scale:

5 = Excellent    4 = Very Good    3 = Good    2 = Fair    1 = Unsatisfactory

Please omit those areas where you feel you have no basis for judgment.

- \_\_\_\_\_ 1. Academic competence.
- \_\_\_\_\_ 2. Ability to get along with others.
- \_\_\_\_\_ 3. Participation in division or curriculum activities.
- \_\_\_\_\_ 4. Participation in committee assignments.
- \_\_\_\_\_ 5. Reliability in carrying out professional responsibilities.
- \_\_\_\_\_ 6. Reliability in getting routine work (grades, book order, etc.) in on time.
- \_\_\_\_\_ 7. Meeting classes regularly and on time.
- \_\_\_\_\_ 8. Concern for professional growth and improvement.
- \_\_\_\_\_ 9. Accessibility to students.
- \_\_\_\_\_ 10. Overall effectiveness as a member of the faculty.

Additional remarks:

(Statements are often more helpful than any checklist. Include here any information you think is pertinent or useful. This can be a summary or elaboration of any of the various categories above or a statement of addition information.)

Division Chair \_\_\_\_\_

Date \_\_\_\_\_