

Administrative Council Minutes
March 31, 2010
Christanna Campus

Present: Debra Andrews, John Cavan, Michelle Edmonds, Mary Jane Elkins, Christie Hales, Peter Hunt, Earl McDaniel, Dave McMillan, Chad Patton, Brent Richey, Judy Shepherd, Debra Smiley, Dennis Smith, John Sykes, Sally Tharrington, Sandra Thompson, Tom Wisby

Budget Update:

Peter Hunt distributed a copy of the budget status summary and noted that the list of year end spending was approved.

Emergency Preparedness Exercises:

Peter Hunt announced an upcoming “campus shooter” exercise in July which would involve the State Police & Sheriffs Dept.

Coop Plan:

Peter Hunt announced that plan will be emailed to Administrative Council.

Enrollment:

Brent Richey distributed the Spring 2010 enrollment by location and noted that late enrollment will be rolled over to summer. Early registration begins April 1st. The college has a tuition payment plan through Nelnet which allows students to pay tuition in monthly payments beginning on April 6, 2010.

Earl McDaniel:

GED Testing location still an issue and hopes to have it resolved soon.

Michelle Edmonds:

Students have been accepted into the RN program for Fall 2010. There were over 260 applicants with 115 of those qualified for the 80 slots. There are also applicants on the waiting list.

Judy Shepherd:

Dual Enrollment testing and Graduate Assessment scheduled in April. The health and wellness of our students is a major concern that needs to be addressed. Judy asked the council members for creative ideas to get students moving. Chad announced that an employee fitness room is in the works.

Dave McMillan:

ODU plans to implement a new transfer articulation agreement for applied programs by the end of the year to include nursing, human services, engineering technology programs, and administration of justice.

Tom Wisby:

New certificates offered for fall in Agribusiness and Massage Therapy.

Chad Patton:

Announced that online surveys are out. The graduate assessment will focus on writing this year. Chad discussed a grant on developmental education that reported that 80% of students 18-24 required developmental courses. The College Advisory Committees met in March at the Estes Center.

Peter Hunt:

Peter announced the retirement of three employees with invites forthcoming.

Sandra Thompson:

Sandra reported a record number of GED/Middle College graduates. The new Middle College Instructor for the Nottoway location is Katherine Irby. This position is grant funded for one year thanks to Mary Jane.

Debra Andrews:

Placement Test and Admissions Interviews for seniors attending fall 2010 are underway in all area high schools. The SVCC Open House for high school students was a success thanks to all the administrators, faculty, staff and students who volunteered. Matt Dunn has scheduled a Career Fair on the Daniel Campus with the addition of a clothes closet for students.

Debra Smiley:

Natalie Coronas began her new position as Coordinator of LCKC on March 25th. The new center being built in Clarksville will be the Clarksville Enrichment Complex. Contract training at Alcan Pharmaceutical, Inc. in Chase City has begun; contract training is scheduled to begin in Emporia soon for The Improvement Association. The VEC/WIB staff in Emporia has requested that we set up short term training offerings to begin in April. We are looking at a variety of programs to offer dislocated workers. Attended sessions with VCCS Rapid Response team at IP—International Paper in Franklin, VA. Approximately 1,200 workers will be laid off by the end of June. IP dislocated workers are interested in truck driving as well as an intensive two year multi-craft industrial maintenance program. Dr. Roberts and I attended the Charlotte County “Grassroots and Groundwork” meeting hosted by Dr. Nancy Carwile. This group will focus on how to promote economic growth as well as entrepreneurship in Charlotte County. Debra is already working on scheduling Level II Entrepreneurship Express workshops as well as conducting research on offering a career studies certificate in Entrepreneurship.

Sally Tharrington:

Financial aid disbursed for fall and spring is 8.8 million compared to 8.2 million for fall, spring and summer last year. The amount of work study funds disbursed is 172,000; however, only 133,000 allocation next year.

Dr. Cavan:

Tuition for the fall semester will increase more than 6%, but less than 10 %. There are 125 Dual Enrollment Graduates who will be recognized at a dinner on May 13th. The guest speaker is the Chancellor. Dr. Cavan expressed the need to develop a citizen's course to include GED/English/ASL. The SVHEC is pressing for rent! Dr. Cavan expressed thanks to the council members for all their hard work.

Next Meeting:

Tuesday, May 25, 2010, Daniel Campus, Room #45, 1:00 p.m.