

## Administrative Council Meeting

Christanna Campus

February 24, 2011

Attendees: Jack Ancell, Debra Andrews, Gary Cifers, Shannon Feinman, Christie Hales, Rosa Hawkins, Peter Hunt, Angela McClintock, Al Roberts, Debra Smiley, Sally Tharrington, Tom Wisbey.

The Meeting was called to order by Debra Andrews. The Enrollment report was presented by Sally Tharrington showing data for February 23, 2011 with a 5.7% increase in year to date enrollment as compared with last year at this time. Last spring the ending FTE was 3286. The current FTE for spring is at 3239.

Budget: Peter Hunt reported a system wide cut in the VCCS may be about \$15 million. He also noted an upcoming tuition increase of 7%.

Campus Safety: Hunt reported he is working on a desktop guide of who to report safety issues to and will have this approved by President's staff. He also noted upcoming drills on the Christanna Campus to practice for emergencies including a fake Chemical Fire in the lab and "fake shooter" on campus. On March 18, 2011 there will be a statewide Tornado Drill.

Jack Ancell reported the college will get some Netsupport Software that will allow people to send alerts to others on the network through computer in case of an emergency. Also, the open computer labs will be installed with cameras to record and video tape those using the lab since there have been reports of foul language. Signs will be posted informing users they are being taped.

Sally Tharrington reported that the first disbursement of funds for spring will be made soon. A total of \$5.6 million was disbursed in the fall. The final spring total should be in that range with approximately \$4.6 million for each semester in Pell. The bookstore has scholarships to help defray the cost of books, \$10,000 for each campus. Students are only eligible if they do not receive other book aid.

Rosa Hawkins reported working on changes in dual enrollment offerings at Brunswick. Also, the 25<sup>th</sup> annual Women's Festival will be held on the Christanna Campus on March 12, 2011.

Angela McClintock reported for Judy Shepherd on several matters. Recently, 12 students had toured Virginia Commonwealth University, Graduate Assessment Testing is scheduled for April 5 and 6, a Celebration of Women event will be held on the Christanna Campus on March 16 featuring Judge Cleo Powell of Brunswick, first African American woman named to the Virginia Court of Appeals. On Ramp is sponsoring a Career Event Weathering the Storm part 2 on March 17.

Gary Cifers reported on an upcoming March Madness Student Appreciation event that will be held on March 23 at Southside Virginia Education Center in Emporia. Students will be able to participate in workshops offered in areas such as financial management/budgeting, financial aid, college transfer, healthy eating, exercise and more. There will also be several student activities during this time as well.

Debra Andrews reported on upcoming Open House events that will be held on the Daniel Campus. She also noted that she and Adrienne Blanks are now certified to teach Zumba.

Dean Wisbey reported on upcoming changes in Assessment tests for Math beginning in January 2012.

ODU items submitted by Dave McMillan included:

- \*enrollments are up a few percent from Spring 2011, particularly on SVCC-Daniel Campus

- \*ODU and SVCC recently signed articulation agreements for four AAS programs (ETR, ADJ, Nursing and HMS)

- \*ODU now offers a bachelor's degree I Psychology that can be completed entirely online

- \*started search for next site director with review of applications beginning Feb. 28.

Items submitted by Natalie Coronas include the Lake Country is gearing up for the beginning of summer including offering a Beginning Guitar course for the first time and also hoping to offer summer camps like last year. Also, she offered many thanks to Peter Hunt and Buildings and Grounds for installing the security cameras in the building and outside with many positive comments from students concerning a safer environment.

Debra Smiley reported the Virginia Economic Partnership toured Lake Country Advanced Knowledge Center and that the college is offering non-credit training for the DCE staff.

Shannon Feinman reported on new Dual Enrollment programs for Daniel including on campus welding and a seated Agribusiness class.