

Administrative Council Minutes

J.H. Daniel Campus

May 25, 2010

Brent Richey

- Discussed unpaid student list as well as College Wide FTE statistics
- Dr. Cavan questioned the absence of enrollment for three Correctional Centers and reminded everyone that SVCC is enrollment driven warranting aggressive endeavors

Dorothea Sizemore

- Staff working with Financial Aid to decrease unpaid list for Summer semester as well as preparing for upcoming Fall enrollment.

Debra Smiley

- Ribbon Cutting and Open House for Clarksville Enrichment Complex – May 30th
- Georgia Pacific will be providing Industry Ready entry level training courses
- Developing Small Business Entrepreneurial Certificate
- Coordinating Basic Computer Training with area Hospitals

Dr. Linda Sheffield

- Awaiting word on Allied Health Grant - \$2.6 million
- Currently working on DEC proposal for inmate training
- In-School Youth program participation has increased by 30 percent

Dr. Al Roberts

- Working on appointment for the Dean of Instruction position
- Stephanie Currin is to be commended for the hard work with the Gospel Choir which represented SVCC at Kings Dominion - received a Good Rating
Currently Gospel Choir is rehearsing the National Anthem for college events
- Students completing Industry Certifications need to contact Anita White for Workforce Annual reporting

Dennis Smith

- Additional enrollment will be forthcoming for Buckingham and Dillwyn Correctional Centers
- Despite the initial interest in offering a Medication Aide class, it was cancelled due to low enrollment

Shannon Fienman

- Katrina Wells has been working with the Board of Nursing in testing students for CNA Certification in which the local School systems paid exam fees.
- NCLEX Review on campus this week
- Enrollment is looking good as more seated courses have been offered for the Summer semester

Peter Hunt

- Still on track with year- end spending. Please be reminded to inform Janice Phillips when utilizing these funds.
- Budget Request need to be turned in immediately to ensure accuracy in funding.
- Banking services out to BID: Benchmark and First Citizens
- \$180,000 in Electrical upgrades
- Working with Verizon for Broadband usage
- OSHA visit in South Hill –Town asked if railings could be done by welding students

Debra Andrews

- Career Coach, Meagan Powell, has been doing an excellent job in Halifax
- Working on completing High School Admission interviews before seniors leave
- VCCS Career Coach grant has been extended until the end of July
This will allow Career Coaches working during the summer to follow-up on high school students and assist with their Fall enrollment.
- Chancellors Award and Apprenticeship grant due June 30th

Sandra Thompson

- Middle College had 178 GED graduates of which 50 percent enrolled in college courses which surpassed the VCCS goal.
- There were approximately 500 in attendance at the GED Graduation.
- Literacy Fair was very successful with 175 non-college participants.

Chad Patton

- SVCC once again may be listed on the Honor Roll of Great Colleges To Work For
- Several departments are working on Unit Assessments
- In the process of developing ways to better assist incoming freshmen

Earl McDaniel

- Only cancelled a couple of elective courses for the Summer semester

Sally Tharrington

- Year Round Pell usage has increased to 340 students with \$500,000 awarded
- Next year there will be more stringent regulations for Pell
- Currently up 20 percent from this point last year

Dorothea Sizemore will convene meetings and Mary Jane Elkins will serve as Secretary

Next meeting will be held on Wednesday, July 28th at 1 p.m. WDC - Room 108.