

**Administrative Council Minutes
November 18, 2008
Keyville Campus**

Present: John Cavan, David Johnson, Al Roberts, Shannon Feinman, Debra Andrews, Chad Patton, Jack Ancell, Al Yoder, Tom Wisbey, Brent Richey, Dorothea Sizemore; Dennis Smith, Christie Hales, Debra Smiley, JoAnn Cage, Freddie Reekes, Sally Tharrington

Welding Program Update: (JoAnn Cage)

Enrollment has increased from 6 two years ago, to 13 last year up to 18 this year.

Please visit the welding program web page.

Contacts are Debra Smiley at LCAKC; Dorothea Sizemore on Daniel Campus; Dennis Smith for Buckingham

ODU: (Dave McMillan)

Open House for new site sometime in the spring.

Round Table Reports:

Brent Richey:

Enrollment up by approximately 4% over last year.

Christmas Luncheon on Christanna Campus on Friday, 12/19/08

David Johnson:

Baseball coach opening

Two DSL lines going into Cumberland Center

Christmas Luncheon on Daniel Campus on Thursday, 12/18/08

Al Roberts:

Wayne Bennett DCE Correctional Education –Occupational Tech Programs

Piloting this spring co-enrollment courses in horticulture, greenhouses and landscaping, CAD, graphic art and printing

Projecting 50 FTE for spring

Youth Offenders Grant – 2 scheduled for spring

Institutes of Excellence Grant will be used for a Human Services Academy for Fall 2009

Debra Smiley:

Entrepreneur Express workshops have been successful throughout our service area. Next workshop is scheduled for Tuesday, Nov. 25th in Alberta. LCAKC will be offering the “Contractors Business License Course” in February....we have an instructor now who can teach this class. Thanks to JoAnn Cage’s welding grant, we will be hosting an open house for welding on Wednesday, Dec. 3rd from 5:00 pm till 7:00 pm. Public is invited.

High Performance Technology advisory committee met for the first time. We have a committee made up of 10 representatives from area business and industry. We performed a SWOT analysis and it was very successful. We hope to meet every quarter.

Tom Wisbey:

Dateline 2009

System Planning Group – 5 -6 year plan

Al Yoder:

Meeting with Construction Trades, Clarksville Tobacco Grant and Allied Health Academy in Chase City

Dennis Smith:

Update on Electricity Lab

Chad Patton:

Any Substantive Change requires approval from SACS

Sally Tharrington:

Financial aid has disbursed over 3.5 million in federal and state grants to students so far
High School Guidance Counselor workshop will be held December 4 at SVCC in conjunction with Hampden-Sydney College and Longwood University
New Short Term Loans program will begin December 8, 2008

Debra Andrews:

10 groups are scheduled to visit Charlotte County – connecting to Higher Ed beginning Dec. 2
Recruitment Workshop very worthwhile
Inquiry Cards very helpful
VCCS Legacy Scholarship – John David Johnson, Jr.

Shannon Feinman:

Dual enrollment webpage – check out news
Region 8 Superintendent's Meeting 11/25
With Gretchen Schmidt – Tech Prep/Dual Enrollment and Elizabeth Creamer

Dorothea Sizemore:

Fall Festival-Saturday 11/29
Over 200 children attended the Halloween Carnival

Jack Ancell:

Home for the Holidays on the webpage
New highlighted items bottom right of web-page
Rotating photos on main page
On-line Chat now on home page
Security encryption software coming. May be contacted within the next few weeks

Freddie Reekes:

5000-7,000 turned out for Brunswick Festival

Dr. Cavan:

SVCC a leader in Foster Care and Middle College
Pickett Campus – meeting later in November with Nottoway Supervisors to make a reality

South Boston – Executive Director of Higher Ed Center narrowed down to 2 applicants out of a pool of over 100
Budget will be cut significantly, possibly in spring and certainly next year. We will be challenged for the next couple of years. Could be as much as 20 – 30%.

Next meeting: February on Christanna Campus