

Provost's Team
March 10, 2008
Daniel Campus Room 55
1:30 PM

President's Staff Update

David gave a brief update of the 3/6/08 President's Staff meeting emphasizing organizational structure, SACS response, and upcoming Local Board meeting.

Enrollment: 1297 – Daniel
2590 – All

Evening Schedule

Discussed the need to continue expanded evening schedule in financial aid, bookstore, business office and admissions. Determined there was no need to continue at this time. David will notify Peter Hunt.

Tornado Drill

3-18-08, 9:00 AM

Dale will send more information before the date.

Construction Technology Advisory Committee

3-11-08, 5:00 PM, Sheldon's

Budget Requests

Are due this week.

Local Board

4-9-08, Cumberland

Meeting will be at the Adult Learning Center behind high school. Following dinner, tour Cumberland Center.

Goals: Dual Enrollment

Shannon discussed each and indicated we had met all dual enrollment goals for the year.

Around the Table

Lydia: XP and Office 07 will be installed on all computers by August starting with staff in April and faculty after the spring semester. Training sessions are being planned.
Wireless is still on track for summer
New servers are on order and will be installed over the next several weeks

- Sally: Having phone connection problems with local dials to South Hill
Financial Aid checks will go out next week
- Sandra: Will meet with Cumberland Board of Supervisors on Tuesday
Is working on a Great Expectations Grant due Friday. If funded, will hire a transition specialist.
Thanked all for the tremendous support given to the adult ed. program.
- Dennis: Thanked all for the support at the basketball tournament
Courses at the Buckingham and Dillwyn prisons are underway
Met with DCE to work out an arrangement for prepayment of CRC testing
Tradesmen classes are going very well.
- Tom: Tom and Dennis will be attending the regional workforce development meeting in Danville next week.
Tom, Earl McDaniel and Barbara Perkins will be attending a wood products seminar in Danville on Thursday.
The Farmville Detention Center is being constructed to house up to 1000 residents, hire 300 local employees and bring in approximately 60 federal employees.
- Blair: BlackBoard testing continues to have issues. Please notify Blair with concerns.
The website is undergoing revisions as needed. The program page is currently being updated. Additional professional quality photos will be used.
- Al: The summer schedule is almost ready for print
Fall schedule is going into PeopleSoft
We are waiting on the first mock-up draft of the catalog
Farmville PN program will be visited by the Board of Nurses on April 1, 2
- Rosa: The library security system is working
Tagging of inventory is ongoing
After May 15, the library will hold periodicals for up to 2 years
- Dale: Roofing will begin on Wednesday
Welding lab bids are due on the 18th.
We're considering placing newspaper and magazine recycling bins on campus
- Dorothea: Condolences to Hannah for the passing of her grandfather.
LeTina did a good job attending and coordinating work study students to represent Daniel Campus @ tournament this weekend.

LeTina's Black History Month had a huge response for several events including Question of the Day and an African-American Quiz in which she received 60 entries.

Currently working on Women's History month, and a calendar of events will be in mailboxes this week.

Melissa will be having a Make It Happen program on Wednesday, March 18th @ 9:00, WFD building. Currently she has approximately 30 high school males that will be attending.

Matt will be having his Career Day also on the March 18th with 20 confirmed participants.

Debra has begun to work on testing and senior admissions interviews for Fall 2008.

Dorothea is finalizing Cap & Gown orders for Graduation as well as coordinating Graduate Assessment Testing