

PRESIDENT'S STAFF MINUTES
Christanna Campus
January 9, 2008 at 10:00 a.m.

Present: David Johnson, Al Yoder, Tom Reynolds, Linda Sheffield, John Cavan, John Sykes, Tom Wisbey, Al Roberts, Chad Patton, Brent Richey, Liz Grizzard

Absent: Mary Jane Elkins

IT Security Update - Will Hamilton reviewed information security in view of VCCS auditor's impending visit. Information may be found by accessing Intranet and clicking on Security. (Johnso

Mangum Report – Material is being collected to supplement consultant's report. Tom Reynolds supplied new information about Virginia Onsite Wastewater Recycling Association (VOWRA) which has 4 one credit seminars planned. In the future one class or seminar per week will be offered at Pickett Park.

Career Coaches – Job responsibilities and assessment of career coaches was discussed including receiving feedback from the coaches as to their working environments.

Middle College – Some Middle College students will be enrolled in developmental courses if appropriate. SVCC is piloting new concepts in developmental courses specifically for Middle College.

SACS- Error report requested by Onsite Committee will be submitted January 11.

Student Development Support Position – Hannah Guarino has been selected for that position at the Daniel Campus.

Dream Achievers – Lumina Foundation – SVCC will check with VCCS about this program.

Facilities Use Request - Denied.

Dual Enrollment – Approved a request from Rowanty Tech Center for SVCC to teach a course at their facility.

Educational Aid Requests-	Approved \$400 for Karen Willis \$400 for Julia McInturf \$400 for Linda Jenkins
CIPPS/PMIS Merger Impact -	Bethany Harris discussed the impact of the merger of these two systems and the resultant impact on personnel.
Campus Security Concerns –	Student IDs will be required. Peter Hunt will issue a statement about weapons on campus.
Foster Care –	Concept One in Victoria will enroll their students in SVCC Middle College if appropriate.
Black History Quiz-	Will be headed by Bernadette Battle on Christanna and Le’Tina Giles on Daniel.
Adult Career Pathway Proposal-	Jo Ann Cage and Linda Sheffield will respond.
Summer Pay Policy Ad Hoc Committee-	Daniel Campus submitted a report which was reviewed. Christanna Campus policy will be forthcoming.
Activity Period –	Daniel Campus will pilot a period during which classes will not meet and activities will be held Fall 2008.
Noncredit Instructors’ Pay -	Presented by Al Roberts. Discussed and approved.
Nursing Students-	Estes Center is holding a “trailer” session for nursing students at Estes with 12 students enrolled.
Middle College Grants-	Discussed. They are 5% above last year’s figures.
Enrollment-	FTEs 1,788
Advisory Committees-	Proposed new members of Advisory Committee were approved and will be given to the Local Board for approval.

Chad Patton reported that the results of a student survey with an advising focus were still being compiled.

Change of button on website labeled Resource to News.

The use of textbooks was discussed with an emphasis on reminding instructors that students expected frequent use of texts in order to justify the cost of acquiring them.

Staff agreed that the QEP held priority in funding faculty development.

Brent Richey reported he had done an informal study of students attempting to register for online classes when the classes were filled. He found that in almost all cases students still enrolled in the college.