

President's Staff Minutes  
March 6, 2009  
Christanna Campus

<b>Present</b>	John Cavan, John Sykes, Peter Hunt, MaryJane Elkins, Tom Wisbey, Jack Ancell, Chad Patton, Al Roberts, David Johnson, Linda Sheffield
<b>Moseley Architects</b>	David Harnage presented information on alternative funding options for construction, operation, and maintenance of auxiliary facilities (student centers)
<b>Top Health</b>	Newsletter distributed
<b>Local Board Agenda</b>	Agenda for April 8, 2009 local board meeting at the Southside Virginia Education Center in Greensville County was discussed.
<b>Farmville Center</b>	Cavan discussed community interest for center in Farmville. Roberts and Johnson will follow-up.
<b>Volunteer Policy</b>	A volunteer policy is required. Hunt and staff will develop a draft policy.
<b>Emporia Signage</b>	Hunt is pursuing interstate signage for SVEC. VDOT cost is very high. Other options are being considered; but may not have other alternatives.
<b>Strategic Planning Input for Chancellor's Goals</b>	Patton distributed presentation on Chancellor's new strategic plan for input from President's Staff. Input should be forwarded to Patton.
<b>St. Paul's Leadership Breakfast</b>	March 24 at University of Richmond as part of Dr. Satcher's inauguration. Elkins will attend.
<b>Sex Offender Registry</b>	VCCS has set guidelines for participation in the Sex Offender Registry. SVCC will appoint Dean of Enrollment as contact point.
<b>Dual Enrollment Response</b>	Sykes has drafted a response to Tom McLaughlin's request for information on dual enrollment programs. President's Staff will review and send comments to Sykes by Monday.
<b>Budget Discussion</b>	Hunt reviewed current budget situation. Things are looking OK. Budget request forms will be distributed soon for 2009-2010. Hunt and Sykes reviewed prospects for 2009-2010 and next

biennium budgets.

**Sykes** Building use request for wedding reception with alcohol denied.

**Patton** Dr. Cavan now has MySpace and FaceBook pages.

Survey going out about planning retreat for general college input.

**Wisbey** Visit from Board of Nursing at South Boston went well. Board will vote on provisional certification at its next meeting. Board will also vote on use of patient simulators for part of clinical experience.

April 2 is deadline for ADN program applications. Things are looking good for filling our programs.

**Roberts** Gary Cifers has been approved for position upgrade to compensate for additional responsibilities at the SVEC.

SVCC will be adding another provider, JER On-Line/Trump University, for on-line, non-credit courses.

Roberts recommended that on-exempt employees receive comp time when assisting with college sponsored events outside of regularly scheduled work hours. Employees should get approval in advance from appropriate supervisor. Approved by President's Staff.

SVCC is partnering with Cumberland, Buckingham, and the Longwood Small Business Development Center to sponsor a Small Business Survival Seminar Series this spring.

Virginia On-site Wastewater Recycling Association Board met at Pickett on March 5. Don Alexander did a presentation on the wastewater program and conducted a tour of the facility.

Blackstone Chamber Annual Dinner is Friday, March 27. Contact Roberts if interested in attending.