

President's Staff Meeting
March 13, 2008
Daniel Campus
Minutes

Present: John Cavan, Peter Hunt, Chad Patton, Elizabeth Grizzard, Tom Wisbey, Al Yoder, Linda Sheffield, Brent Richey, David Johnson

Preliminary Year End Projection: Discussed. At this time we do not know whether the college will be allowed to keep the carry forward funds. NOTE: Since the President's Staff meeting it has been announced that we will be allowed to keep these funds.

Year End Contingency Plan: Should carry forward funds be allowed the President's Staff has put together a plan for these funds.

SACS: All final responses to the SACS recommendations have been sent to Atlanta.

Anticipated New Course Fees: The College will request the following: fuel fee for truck driving and heavy equipment, increase in student activity fee from \$1 to \$1.25 per credit, and an increase in parking fee from \$1 to \$1.25 per credit.

Adjunct Paperwork: Supervisors need to be more diligent in getting all paperwork completed in a timely manner for adjunct faculty.

Enrollment: Still have a few courses to come in including prisons, truck driving, etc. Once these registrations are completed we may be looking at an increase in enrollment of no more than 1%.

CSSE: The College is half way through the CSSE evaluation for the service area.

Faculty/Staff Professional Development: The President's Staff approved the following: 1) replacement of Gunay Smith with Jerry Chaney as the faculty representative from the Christanna Campus, 2) \$1,342 for Stanley Johnson to attend NISOD conference, 3) \$750 for Dwayne Tharpe to attend Automation Studio Software Seminar, 4) the President's Staff did not approve the funds for Summer Institute on Experiential Education because did not feel that this was related to QEP. The President's Staff also decided that the F/S Professional Development Committee Funds will be used to pay the registrations for 10 people from each campus to attend New Horizons. Additional funds for attendance will come from Perkins Funds and Departmental budgets as long as the funds are available.