

PRESIDENT'S STAFF MEETING
Christanna Campus
April 3, 2009

Present: Jack Ancell, John Cavan, Mary Jane Elkins, Peter Hunt, David Johnson, Chad Patton, John Sykes, Al Yoder

Enrollment: Is almost complete at 2846 FTES for Spring. Headcount 5587.

Biodiesel Refinery Trip: Tour April 9. Several college personnel are going to the Martinsville area to see a small refinery there.

High Performance Technology Advisory Committee: Approved with addition of Ronnie Cole. Will go to Local Board

Dual Enrollment CTE Testing: Will consider other approved tests and make a decision to be communicated to the high schools.

ASAC Report: See Next Page

Career Studies Certificates: Approved Advanced Manufacturing Technology and Telecommunications Technology to go to the College Board for approval.

APA Audit: This is going on soon. Employees check-out sheets a concern. Looking at automating that process.

ASAC Report

I. Faculty Issues

- A. No Action Items
- B. Discussion on Credits Counted for Promotions
- C. Faculty Evaluation Review – Hope to recommend policy language changes regarding grievance policy, connections between evaluations and pay
- D. Adjunct Issues - re loads looming
- E. Lee a no-show-also Summer

II. Educational Technology

- A. Recommend developing an automated “Never Attended” process through SIS.
- B. Recommend creating a new class of enhanced electronic classrooms to include document camera and control and lap top connection. Chancellor's Expectations probably 20% next year.
- C. Looking to deal with testing responsibility when DL students from sister college enroll.

III. Institutional Effectiveness

- A. Plan session for May on substantive change and reaffirmation
- B. Substantive Change discussion held
- C. System as a whole – over 50% of new program placements are transfer – a workforce concern
- D. Perkins III and IV comparison – concluded IV probably better for community colleges

IV. Educational Programs

- A. New GAA w/ODU on ASAC Blackboard site for comment by April 17 – will be a prototype
- B. Discussion of defining Diploma as 60-72 SH and Certificate as 30-59 SH
- C. Discussion to limit “I” to those having completed 50% or more of work with “C” or better. Also discussion on Spring “I” to Fall.
- D. Also discussing Audits – re change from credit to audit only during add period
- E. Discussing limiting repeats to three courses and requiring a 2.0 cumulative for graduation. We should oppose strongly on student success grounds

V. Student Services

- A. Approved Long-Term Goals of VCCS Placement Review Task Force
 - 1. Cut scores for SAT's, SOL's, Work Keys, etc.
 - 2. Auto-loading COMPASS series into SIS
- B. Recommend requiring all credit students to complete Domicile Section (too many out-state in dual enrollment costing us dollars)
- C. Chapter 6 Changes
 - 1. Must have procedure for refusing admission to college
 - 2. CTE Dual Enrollment students must meet ATB

3. Must have policy and procedures on sexual misconduct, sexual assault, and sexual harassment.