

PRESIDENT'S STAFF MINUTES
Christanna Campus
January 8, 2010

Present: John Cavan, John Sykes, Shannon Feinman, Tom Wisbey, Mary Jane Elkins,
Brent Richey, Chad Patton, Peter Hunt, Jack Ancell, Al Roberts and Linda Sheffield.

TopHealth/TopPerformance	Handout.
Enrollment	Enrollment is currently up 28%.
2009 Tuition Write-offs	Write-offs are double this year compared to last year.
2010 Local Funds Budget	Proposed budget was approved and will go to the Local Board.
Threat Assessment	Peter Hunt will check with Roger Wray about organizing a Shooter on Campus exercise.
Graduation Presentation	Brent Richey is looking into student exams and will revisit this issue.
ARRA Green Jobs Training Grants Announcements	Chad Patton shared information on community housing partners corporation.
Longwood Chinese Language Course	Longwood University has Chinese exchange faculty who will teach classes for us.
Smart Beginnings	We have a grant through the Tobacco Commission to help strengthen Pre-K instruction. Dr. Cavan has been asked to chair the local Leadership Council. We are the fiscal agent and need to hire someone to keep up with the plan.
Career Studies Certificate in Massage Therapy	Program approved by the college.

Career Studies in Agribusiness Program approved by the college. SVCC will offer courses along with other colleges.

Honors Update Mary Jane Elkins and Tom Wisbey will work on a new plan to add a thrust to the Honors program.

Educational Aid Request

Approved –	Gary Cifers	\$400 (summer)
	Gary Cifers	\$400 (fall)
	Dawn Roberts	\$400
	Lydia Shepherd	\$325
	Marika Peterson	\$400
	Debra Andrews	\$400

General Newman An agenda needs to be developed for this meeting.

Multi- Year Committee Committee will meet on Friday, January 15th to review and approve recommendations for multi-year appointments.

Flu Shots Peter Hunt is coordinating with the health department to set up a H1N1 Flu shot clinic on campus in the near future.

Other Michelle Edmonds is meeting with Nancy Longster at VCU to proceed with getting NLN certification.