

President's Staff Minutes
Christanna Campus
January 9, 2009 -- 9:30 a.m.

Present: Jack Ancell, John Cavan, Mary Jane Elkins, Peter Hunt, David Johnson, Chad Patton, Brent Richey, Al Roberts, Linda Sheffield, John Sykes, Tom Wisbey, Al Yoder.

- Top Health:** Top Health Wellness newsletter was attached for review.
- Pickett Campus Project:** Project is moving forward. Dr. Cavan has talked with Frank Ruff and Chris Lumden and both are on board.
- Enrollment:** On campus spring enrollment is up 8% and overall enrollment is up 13.79% over a comparable date last year.
- Faculty Service:** One year non-reappointment deadline is January 16, 2009. A list of faculty up for multi-year will be sent to President's Staff.
- Marketing Push for Dual Enrollment:** Dr. Cavan suggested that with the school budget cuts, we should market dual enrollment in the papers. Give Christie the information so she can send out something.
- Report on Middle College Numbers:** As of January 8th Middle College attendance total is 217.
- Grants:** Chad discussed developing more grant opportunities and reactivating the grants committee.
- NC Construction Visits:** Tour Piedmont Community College and Durham Tech. on January 26, 2009.
- Educational Aid Requests:** The following educational requests were approved:
Stacy Hines \$400 Brent Richey \$400
Marika Peterson \$400 Jessica Reed \$333
- Important Dates:**
January 15th – Betty Adams Luncheon
John H. Daniel Campus
January 21st – General Assembly Session visit
John H. Daniel Campus
January 23rd – Great Expectations Luncheon
February 3rd – Leadership - Nottoway
February 3rd – Legislative Reception
February 4th – Mobile Middle College
Clarksville --10:00 a.m.
February 9th - General Assembly Session visit
Christanna Campus
February 28th – Community Memorial Healthcenter
Healthcenter Foundation Fundraiser
June 3rd – 2nd Annual Golf Tournament

- Honors Program:** There are eleven (11) students involved with the honors project.
- Summer Pay:** Summer pay will be at the overload rate.
- Planning Retreat:** Planning Retreat will be held in Chase City on February 20th.
The key topic will be a five-year Strategic Plan.
- Welding Program:** Forty-six students signed up for the Welding Program.