

**SVCC President's Staff
Meeting Minutes**

**February 19, 2008
11:00 AM
CHR Conference Room**

Attending: Mary Jane Elkins, John Cavan, Peter Hunt, Al Yoder, John Sykes, Tom Wisbey, Jack Ancell, Chad Patton, Al Roberts, Brent Richey, Linda Sheffield, David Johnson

Halifax Chamber Annual Meeting Banquet: SVCC will check with DCC to see if they would like to share a table. Johnson and Nancy Turner will work this out.

Enrollment: Richey gave color-coded enrollment report indicating a 7% increase in FTES over this time last year.

Tuition and Fees Graph: A table of VCCS colleges was distributed at the recent Advisory Council of Presidents (ACOP) meeting showing Tuition and Fees as a Percent of Per Capita Personal Income 2006. SVCC and Eastern Shore held the highest at 10.1%. The system's largest schools reflected the lowest percent to income.

Capital Outlay Projects: Cavan distributed a list of VCCS institutions and respective projects which were on the "fast-track" for construction. Our LRC/Student Services building project was not included.

Strategic Planning Taskforce: Cavan discussed a preliminary draft of the VCCS Strategic Planning Goals.

Financial Aid Allocation Model: Cavan distributed the Financial Aid Allocation Model Comparison of Actual to Proposed recently discussed at ACOP.

Year End Budget Projection: Hunt discussed projected budget balances and needs for the remainder of the fiscal year. More information was requested for the next meeting but all were asked to limit spending from state accounts to essential needs only. Grant funds can and should be spent as called for in the grants.

Army Corp Letter RE: Pickett: Hunt will respond to a request for information by the Army Corp of Engineers.

Cell Tower Lease Renewal: The lease for the SVCC land on which a cell tower is located is up for renewal. Hunt will negotiate a new lease amount.

Math 03: Deans of Instruction will look at the placement requirements for MTH 120 and determine if a change is needed.

Aid Requests approved for: Casey Irving - \$400, Fall 08
\$400, Spring 09
James Wilkerson - \$242, Spring 09

Around the Table

Roberts: Since opening in August, approximately 800 individuals have received services at the new Southside Virginia Education Center in the form of college courses, workshops, ABE/GED instruction, open computer lab, academic advising and registration, and admissions and financial aid counseling.

Sheffield: Title III funds should be available in October to support an expansion of our Bridges Program, development of Learning Centers and hiring of a Learning Specialist.

Stimulus Package should include money to increase Summer Youth Program.

Final corrections have been made to the Earmark Funds request. Letters of commitment are being obtained.

There has been no indication as to whether the FHA Trucking Grant will be available this year or not.

Elkins: Charlotte County Coffee with Cavan is scheduled for the Daniel Campus, Friday, February 20 at 8:00 AM.