

President's Staff Minutes  
April 16, 2009  
Christanna Campus at 9:30 a.m.

**Present** - John Cavan, David Johnson, Tom Wisbey, John Sykes, Linda Sheffield, Chad Patton, Peter Hunt, Al Yoder and Mary Jane Elkins

**Retirements** – Retirement recognition luncheon will be May 11<sup>th</sup> on the John H. Daniel Campus.

**Enrollment** – 2,842 FTES Spring 2009, 387 FTES Summer 2009 and 106 FTES Fall 2009

**Longwood/Dual Enrollment** – Dr. Cavan met with Drs. Sedgwick and Orth to discuss dual enrollment. Meeting went very well.

**Graduation** – Reminder that all grads (certificate, degree, etc.) need to be invited to participate in our graduation ceremony

**Sexual Offender Policy** – Policy will be enforced college-wide

**Online Degree Webpage** – draft distributed of advertisement for programs available at SVCC. Brent Richey to check into e-rate for participants

**Budget Update and Discussion** - \$200,000 for remainder of year.

**College Snapshot Hazard Survey** – Workers Comp audit of reportable accidents completed. Mostly slips, trips and falls

**Nursing** – Discussed distance nursing program possibilities with John Tyler

**Alumni** – Le'Tina Giles, Bernadette Battle, Chad Patton, Robbie Washburn, Connie Nichols and Mary Jane Elkins participated in a webinar about alumni association development

**Dual Enrollment Dinner** – Dr. Cavan hosting a dinner on May 6<sup>th</sup> on the John H. Daniel Campus for current high school students who will be receiving a degree, diploma or certificate at SVCC's graduation

**Well Fields** – It is estimated that it will cost \$70,000 to install shut off valves in the Christanna Campus well fields

**Peru Presentation** – The 3 SVCC scholarship recipients have done presentations on the trip to Peru

**Work-Study Funds** – Will increase for 2009-2010. We need to be considering opportunities for use of the additional funds

**Academic Forgiveness Policy** – VCCS policy will not allow elimination of B's from a student's record