

President's Staff Minutes
April 30, 2010
Christanna Campus

Present	Dr. Cavan, Chad Patton, Al Roberts, John Sykes, Tom Wisbey, Diane Daniel and Jack Ancell.
South Boston	Dr. Cavan has sent letters to all members of the SVHEC Board of Trustees and other community members nearby letting them know SVCC has and will continue to work cooperatively with the center and staff.
Career Pathways Committee	President's Staff approved the appointment of Debra Smiley to the College Career Pathway Committee.
CCSSE Student Survey	Chad Patton reported we will be administering the CCSSE Student Survey during the first four weeks of the fall term. This will help identify issues students have before they walk away from classes or do poorly. It is a retention tool for the college and will be the norm on other community colleges.
Approval of Second Year End Spending List and Final Budget Adjustments	Discussed and agreed upon year end spending items. All items need to be received by May 30.
VIEW Program – Social Services	The college will participate in the VIEW Program (Virginia's Initiative for Employment). They are interested in setting our agency up as a work experience placement agency. They would pay all costs for the participants to include pay, workers comp., background check, etc. We would be responsible for proving a work experience and supervision. The coordinator of the program will personally assist with monitoring each client that is placed. They can service both main campuses and Pickett Park. Please contact Bethany Harris if interested in having a worker.
Chancellor's Goals	Input for Dr. Cavan's 2010 goals is near completion. Chad Patton will develop a process to get input on 2011 Goals and examine the System Achievements 2015 progress for the college.
Six-Year Financial Plan/FY11 Tuition Discussion	Items held until Mr. Hunt was in attendance.
On-Ramp Contact	Discussed the college-wide contact for On-Ramp program and agreed that Judy Shepherd will be our contact.
Woodland	Woodland Computer Lab is being discontinued due to support

Computer Lab	issues and limited use by college students.
Research Request	Chad Patton reviewed a research request which was discussed and approved. Chad will communicate with the parties involved.
Dr. Cavan's Goals	Same as Item 7.
Pornographic Material	Discussed a policy in viewing porn sites in the library. Jack passed out draft. Peter Hunt will research draft policy with the System Office and we will discuss again.
Grant Report	Discussed the grant reports attached which listed what Dr. Sheffield has applied for the past several months. Discussion occurred about grant proposals for Center for Allied Health Careers and current program on the Corrections grant.
State HR Meetings	Addressed the question of who would be the Workforce representative on the statewide HR committee. Dr. Al Roberts volunteered for that role since he had been working on this with a VCCS committee already. Robin Daniel is the Chair of our college committee.
NOVA University Request	President's Staff approved the request by NOVA University for space in which to offer their doctorate in Higher Education Leadership Program.
Other	<ul style="list-style-type: none"> • Al Roberts – Approved Educational Request for Robin Daniel for \$400. • College gospel group will perform at Kings Dominion on May 22. • Peter Blake made a good presentation on our system budget issues and reorganization to the Tobacco Commission. • Chad Patton – IPED done. • Student evaluation responses for on-line and hybrid classes are very good. • Currently Chad Patton is working on recruitment project with Sally Tharrington on students who apply for financial aid but don't attend the college. • Jack Ancell announced the network hook-up for all centers to the main campus may be able to save 50% of what we currently spend in broadband. • Dr. Sykes reported on meeting with Dave Whittington

regarding the faculty in Emporia.