

# *President's Staff Minutes*

July 1, 2009 – 9:30 a.m.

Christanna Campus

<b>Present</b>	John Cavan, John Sykes, Peter Hunt, Tom Wisbey, Chad Patton, Jack Ancell, Shannon Feinman, Mary Jane Elkins, Brent Richey, Al Roberts, Linda Sheffield
<b>Enrollment</b>	FTEs Summer over 900 FTEs Fall of over 30% pending drop date Drop date is July 1 <sup>st</sup> .
<b>ITE 115 CBE and Transfer Issues</b>	We will continue to award credit for ITE 115 and let students test out, but advise them that credit by exam (CBE) will generally not transfer.
<b>TopHealth</b>	Newsletter distributed.
<b>TopPerformance</b>	Newsletter distributed
<b>WDC Use Approval for July 25<sup>th</sup> Fundraiser for James Edmonds</b>	Approved with appropriate charges.
<b>Governor's Budget Cut Plans</b>	Discussed the budget cuts. We must submit the following cut plans: 5%     \$569,458 10%    \$1,138,915 15%    \$1,708,373
<b>CommonHealth Presentation Request</b>	Will present to classified staff only.

**Cell Tower Lease** Peter will contact Buggs Island Net one more time to see if there is an interest with the cell tower lease. If there is no interest from Buggs Island Net, he will send Griggs Communication the revised lease and meet with Charles Griggs on increasing the revenue rate.

**Open Discussion**

Linda Sheffield Summer Youth Program has 222 students enrolled and each is taking 2 credits.

John Cavan Over three years, SVCC ranks #16 in VCCS in Distance Education student increase and #15 in class offering increase. Discussed several ways to increase numbers. Distance learning committee will convene. We will continue to select different classes to analyze the difference in success rate between seated and distance. Decided on a list of classes for QEP to analyze: ENG 111 and 112, ITE 115, CHEM 111 and PSYCH 200.

Tom Wisbey Had a good Diesel Advisory Board meeting last week. A lot of equipment is available and sharing one expensive piece of equipment among colleges makes sense. Getting close to recommending Administration of Justice Instructor appointment to the President and will interview for the Truck Driving position next week.

Jack Ancell Approved Summer Technology Camp July 10-12. Jack and Harvey are looking into job placement on our website.

Al Roberts Will check with Dennis Smith to see if he can cover the “Act on Poverty” statewide meeting on July 18<sup>th</sup> from 10:00 a.m. – 12:00 noon in the WFDC on the Keysville Campus. Everyone is invited.

Mary Baldwin program will be at Southside Education Center twice a week.

Dave Fowler will be presenting a conference center with a catering kitchen which SVCC can use. The center is near the new golf course in Farmville.

Interviews were done for Education Support Specialist in Emporia and LPN position in Farmville. Linda Sheffield will look at the National Science Foundation grant which enhances high performance teacher programs.

Brent Richey Today we will switch to the new ability-to-benefit guidelines.

Shannon Feinman The part-time Dual Enrollment positions have been filled. Shannon Feinman is the Acting Dean of Instruction.

Interviews have been scheduled for Jean Algeier’s position.

Discussed the Governor’s School request to add Advanced Technology to their offerings.

