

President's Staff Minutes  
September 11, 2009  
Christanna Campus

<b>Present</b>	John Cavan, John Sykes, Peter Hunt, Linda Sheffield, Tom Wisbey, Chad Patton, Jack Ancell, Brent Richey, Shannon Feinman, Mary Jane Elkins, Al Roberts
<b>Enrollment</b>	FTE up 15.8% over this date last year
<b>Local Board Agenda</b>	Reviewed agenda for Local Board meeting on October 14, 2009, 4:00 p.m., Daniel Campus
<b>TNCC Historic Triangle Campus Grand Opening</b>	To be held on September 25; Hunt will attend
<b>Spring Schedule Theme</b>	Focus on partnerships; Christie will make other recommendations
<b>Spring Drop Dates</b>	Need to add an early drop date for spring semester in early December
<b>Outstanding Alumnus Recognition</b>	Elkins needs for Provosts to identify location on each campus to display recognitions
<b>College Readiness Lunches</b>	Have been scheduled with individual superintendents; Provosts will meet along with Deans of Instruction and President when available
<b>Developmental Update</b>	Continuing to gather data; VCCS Developmental Taskforce report will be released later this month
<b>SSS Trio Grant</b>	Will submit for next cycle in spring 2010; Patton will look into consultants to assist with the application
<b>Educational Aid Requests</b>	Approved as follows: Jackie Daniel – Spring 2009-\$400; Summer 2009-\$400 Jeremy Perkins – Summer 2009-\$400; Fall 2009-\$400 Debra Smiley – Fall 2009-\$400
<b>Instructional Affairs Committee</b>	Needs to approve several Career Studies Certificates prior to Local Board Meeting
<b>Budget</b>	College general fund budget will need to be reduced by 6.9% (approximately \$900,000) as a result of the Governor's budget reduction plan. Hunt reported that SVCC will be in good shape for the current year as a result of carry-over and contingency funds, but will need to make adjustments for the 2010-2011 budget year.

<b>Swine Flu Shots</b>	Health Departments will offer free vaccinations on both campuses for employees and students; shots will be available in October
<b>LRC Building</b>	Building Committee will meet on Monday, September 14. Will look at options to include space for Middle College
<b>Parking Stickers</b>	Building and Grounds staff have reported that it is impossible to enforce current parking policies since many students still do not obtain decals. College will continue to issue parking decals, however, reserved faculty/staff parking will be phased out.
<b>Resource Fairs</b>	College will have booth at Governor's Resource Fairs held October 23 in Keysville and October 30 in Alberta.
<b>Sheffield</b>	Applications are being prepared for federal stimulus 21 <sup>st</sup> Century (nursing) and Pathways Out of Poverty (green technology) grants.
<b>Feinman</b>	State dual enrollment coordinators meeting October 29 at VWCC; will attend Farmville Chamber meeting on Monday, new president at Hampden-Sydney will be speaker; Pre-Engineering Program dinner for 1 <sup>st</sup> year students and parents will be Wednesday, September 16.
<b>Elkins</b>	New appointments to SVCC Foundation Board: Linda Shepperd (South Boston); Scott Neher (Lawrenceville); Pat Bickel (Cumberland)