

President's Staff Minutes  
September 15, 2010  
Christanna Campus

<b>Present</b>	John Cavan, John Sykes, Peter Hunt, Tom Wisbey, Michelle Edmonds, Chad Patton, Jack Ancell, Paula Gastenveld, Al Roberts
<b>Enrollment</b>	Fall enrollment is 2,842 FTE; up 2.3% over this date last year.
<b>Security</b>	Arrangements will be made to have drug dogs on campus once each semester.
<b>Meeting with legislators</b>	Dr. Cavan will arrange a meeting for President's Staff with Senator Ruff and Delegate Wright to update them on College related issues.
<b>On-Line Marketing Workshop</b>	Sykes, Roberts, and Richey to discuss attendance at upcoming workshop.
<b>Campus Within Walls</b>	Plans are ongoing to locate General Education Certificate and AA&S Degree programs at Greensville Correctional Center with support from The Sunshine Lady Foundation, DOC, and DCE.
<b>DCE Training</b>	Wayne Bennett will be at the College on Monday, September 20, 2010, to discuss training for DCE vocational instructors.
<b>Educational Aid Requests</b>	Approved tuition reimbursements of \$400 to Jackie Daniel and Will Hamilton.
<b>Roundtable Discussions</b>	<p>Roberts reported on the 2010 Virginia Rural Summit, September 13 and 14, sponsored by the Council for Rural Virginia. The conference focused on job creation, workforce education, and regionalization.</p> <p>Gastenveld recommended participation in webinar presented by SmarThinking. She also solicited input on use of schedule development software.</p> <p>Patton distributed copies of the SENSE survey currently being conducted in selected classes college-wide.</p> <p>Ancell presented information and led discussion on IT support for Governor's School. The College will continue the previously approved level of support.</p> <p>Wisbey discussed the upcoming NATEF accreditation assessment for the Diesel Program at Pickett Park. He also reported on collaborative efforts between Christanna Campus faculty and Student Services to enhance student retention.</p>

Sykes and Roberts reported on the recent ASAC meeting. Topics included re-engineering, calculation of GPA, and faculty evaluation.

Hunt reported on the College's auxiliary operations, parking fees, and funding for ADA and utilities improvement.