

PRESIDENT'S STAFF MINUTES
Christanna Campus
October 17, 2008

QEP UPDATE

Stanley Johnson and Crystal Jones presented the status of our QEP. Progress is excellent and the President expressed his gratitude for the Committee's work. The Blackboard template was approved and the cyber Best Practices Document will be addressed in the next meeting.

**CONCURRENT
ENROLLMENT OF
CORRECTIONAL
CENTERS**

Al Roberts reported on a meeting with the Dept. of Corrections for a pilot concurrent enrollment program, anticipated start date is February, 2009. The following programs and facilities will participate: Powhatan – Print Production; James River – CAD; VCCW – Horticulture, Commercial Food Service; Fluvanna – Business Software, CAD; Lunenburg – Masonry; Baskerville – Business Software.

**ONE STOP
EMPLOYMENT
CENTER**

The floor plan and loan agreement for the South Boston One-Stop Center is ready. The anticipated opening date is October, 2009.

**SMARTHINKING
EXPENSES**

Deans will find a way to fund this and we will put future costs in the next budget we develop.

BUDGET

We learned today that we have \$53,000 less than we thought. The total cut that we have received is \$675,299. With the cuts we have already made and the positions that have not been filled, we should be able to balance our budget for this year.

**TOBACCO
COMMISSION –
EDUCATION
COMMITTEE**

Mary Jane Elkins and Dr. Cavan attended a meeting with the Education Committee of the Tobacco Commission and our proposal was recommended by staff. The next step is approval by the total Commission.

SONIC PARTNERSHIP

Tabled

**SIX YEAR CAPITAL
OUTLAY PLAN**

Input from the college is due November 1 to Richmond. Both LRC's will be included.

**THOMPSON LITTON
MEETING**

Meeting with architects for Keysville LRC will be October 27 at 10:30 a.m.

PN PINNING DATES

PN Pinning will be held after all grades have been calculated.

PRESIDENT'S STAFF MINUTES
Christanna Campus
October 17, 2008

OTHER

Approved Educational Aid Requests
\$242 – James Wilkerson
\$400 – Steven Walker
\$400 – Linda Jenkins