

PRESIDENT'S STAFF MEETING MINUTES

John H. Daniel Campus

October 28, 2008

- PRESENT: John Cavan, John Sykes, Al Yoder, Tom Wisbey, David Johnson, Mary Jane Elkins, Brent Richey, Chad Patton, Peter Hunt, Al Roberts, Linda Sheffield
- MIDDLE COLLEGE: It does not appear that Nottoway will participate as a pilot school for Middle College.
- FACULTY SUMMER PAY PLAN: Discussed the proposal and will solicit faculty input.
- STUDENT SERVICES/
LRC BUILDING: Will need to look at similar facilities at other locations in Virginia, North Carolina, and Maryland. Members of President's Staff will begin by visiting J. Sarge and John Tyler on November 19.
- WRITING ASSESSMENT: Stan Johnson will represent the college on the group designing the next VCCS writing assessment.
- EDUCATIONAL AID: Approved Sherri Reichel for \$400.
- CULINARY ARTS: Linda Sheffield will send the Culinary Arts certificate to Instructional Affairs Committee for approval.
- CYBER COURSES: Will soon be doing the Fall student evaluation of these courses.
- FINANCIAL AID: We should all be aware that if students are receiving financial aid and want to take a second eight week course, they must enroll at the beginning of the semester.
- ENROLLMENT: Appears to be up about 3.5%
- FOOD SERVICE CONTRACT: The food service contract will be open for bid in November.