

President's Staff

MINUTES

OCTOBER 21, 2010 9:30AM

DANIEL CAMPUS

ATTENDEES	John Cavan, John Sykes, Al Roberts, Peter Hunt, Brent Richey, Michelle Edmonds, Mary Jane Elkins, Paula Gastenveld, Tom Wisbey, Linda Sheffield, Jack Ancell, Chad Patton (minutes)
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Agenda topics

ENROLLMENT	
	Enrollment appears to be flat for the Fall. We are expecting a little more enrollment from DE classes and truck driving.
SUMMER PAY STUDY	
	Different summer pay models were discussed. A survey of policy at the other VCCS colleges was presented and discussed.
HRMS OUTREACH MEETINGS	
	Mr. Peter Hunt discussed the upcoming HRMS outreach meetings and their importance to the college. Each department will need to send a representative to one of the meetings as implementation of the new system will affect many aspects of the college and the way we do business. Vans have been reserved to help with transportation to the sessions.
GRANT BONUSES	
	Employees in fulltime grant positions will receive the scheduled bonus this December.
COLLEGE SANCTIONED ABSENCES	
	Tom Wisbey and Paula Gastenveld will work on a policy regarding student absences for participating in sports and other college sanctioned activities. The policy will be reviewed at an upcoming President's Staff meeting.
CAPITAL OUTLAY PLAN	
	Peter Hunt distributed information in regards to the college's position on the building construction priority list. The group discussed the benefits of using a consultant firm to help improve our chances of receiving approval and funding for our scheduled projects.
EDUCATIONAL AID REQUESTS	
	Christy Lowery-Carter was approved.
CLASS SCHEDULING	
	Dr. Gastenveld presented non-traditional class schedules for possible implementation at the college.

**CLASSROOM
INSTRUCTIONAL
TECHNOLOGY**

Jack Ancell presented proposed technology improvements for classrooms on campus. The improvements will be implemented over time and should simplify the use of technology in each room.

**ONLINE HYBRID
EVALUATIONS**

Course evaluations will begin earlier this semester in order to capture the responses of those taking 8 week courses.

**VCCS DISTANCE LEARNING
PROGRAM DEVELOPMENT
GRANT**

Debra Smiley will work with Buggs Island Telephone to submit a proposal.

**TITLE III GRANT
EVALUATION VISIT**

An external evaluator visited the college for the purpose of evaluating the Title III program. The results were very positive and suggestions were given for additional funding opportunities.

PRACTICAL NURSING

Dean Edmonds informed the group of a change in PN pretesting procedures. The college formerly used the PSB and will now be using the TEAS test. Edmonds explained the reason for the change. She also reported that there was a 100% board pass rate for the August PN class in South Boston.

**SCRIMMAGE WITH
HAMPDEN-SYDNEY**

The SVCC Panthers will scrimmage against Hampden-Sydney's basketball team on November 3rd.