

**PRESIDENT'S STAFF MINUTES**  
**Christanna Campus**  
**October 29, 2009**

**VCCS ANNUAL  
NURSING REVIEW**

Reviewed data on Annual Report. SVCC had a high pass rate on the NCLEX but one of the lowest graduation rates. Dean Edmonds will work with faculty to improve student success.

**ENROLLMENT**

Reviewed enrollment numbers for all sites. The change from last year is a productive 11.9% growth.

**CLARKSVILLE DISTANCE  
EDUCATION CENTER**

Shannon Feinman will serve on the Clarksville Distance Education Center Advisory Board.

**RESOURCE ASSOCIATES  
SERVICE AGREEMENT**

The above company was given approval to be paid to write a TRIO grant for the college.

**LEASE FOR COMMUNICA-  
TIONS ANTENNA SITE**

Discussed lease. Peter Hunt will respond with a counter proposal.

**HOLIDAY SCHEDULE**

Holiday schedule discussed. The Governor has given an extra half day off for Thanksgiving on Wednesday. We will close at Noon on November 25<sup>th</sup> and return to work on November 30<sup>th</sup>. We will also close on the December 23<sup>rd</sup> at 5:00 p.m. for the holidays and reopen on Monday, January 4<sup>th</sup>.

**CHRISTMAS LUNCHEONS**

The Christmas luncheon for the Daniel Campus will be on Friday, December 18<sup>th</sup>. Christanna Campus may have their luncheon on the same date. Dr. Sykes will confirm.

**NON-REAPPOINTMENT  
DEADLINES**

Non-reappointment deadline for faculty is December 15 and January 15 for the 1<sup>st</sup> year faculty.

**CHASE CITY CHAMBER  
ANNUAL BANQUET**

Annual banquet is November 5 at 6:00 p.m. Will check to see who can represent the college.

**P.T.K. CHRISTANNA**

Dean Wisbey will look into this issue.

**DINWIDDIE**

Dr. Cavan will meet with the Vice Chairman of the Board of Supervisors and the County Administrator.

**DUAL ENROLLMENT  
AND A.P.**

Paul Nichols will be making presentations to the Mecklenburg School Board on A.P.

**COURSES DELIVERED  
THROUGH VIDEO GAMES**

Dr. Cavan asked that a task force be set up with the following members: Jack Ancell, Chad Patton, Michelle Edmonds, Linda Sheffield, Vincent Brown and Ashley Leslie to look into this delivery system.

**BOSTON-RICE COLLEGE**

College agreement put on hold.

**LRC VALUE ENGINEERING  
STUDY**

Peter Hunt discussed that a meeting was held to review design for the Daniel LRC building which would promote savings to the State and college.

**OTHER:**

The coordinator for the Jack Cook scholarship application will be Stanley Johnson.

The Board of Nursing visit to the Nurse Aide Program on the Daniel Campus went well.