

President's Staff
10:00 am, December 2, 2010
Christanna Campus

Present: Jack Ancell, Chad Patton, Tom Wisbey, John Cavan, Michelle Edmonds, Mary Jane Elkins, Al Roberts, John Sykes, Peter Hunt, Paula Gastenveld.

Reports by: Connie Nichols (for Linda Sheffield), Dr. Stanley Johnson

Faculty Staff Development: Approved request for Leigh Moore to attend the Association of Operating Room Nurses 58th Annual Congress.

Title III end of year evaluation report presented by Dr. Stanley Johnson. The evaluation was done by Samuel T. Rhoades, an outside evaluator. The report generated a good amount of discussion on the program, advising, etc. (copies of the report will be available in the Libraries)

Enrollment: Fall 3501 FTE's, Headcount 6353; Spring Headcount 2256, FTE's 1438

Facilities Condition Assessment Proposal: Space utilization is at 39% for classrooms; we need to be at 70%. Our lab utilization is at 69% which is acceptable. Some spaces such as WFDC and the ODU spaces were reclassified to increase utilization numbers. Recommendations are to move classes from the trailers into the permanent buildings. VFA will do the assessment for us.

New Horizons and Developmental Education Instructors: A one day session for developmental instructors will be held prior to New Horizons in April. Developmental faculty will be urged to attend.

Requiring SDV 100 Early in Student's Career: will find out how to do this in first 15 hours. PS will form a task force and will refer suggestions to the Student Affairs Committee. Brent Richey will coordinate.

Kean University : Offers students \$100 per credit to take Friday and Saturday classes. Could we do something similar here? (not money, but some other incentive?)

Educational Aid Request: Approved \$400.00 for Patricia Seamster; \$378.00 for Maki Malone.

Great Colleges to Work For: Congratulations were sent to SVCC from the Chancellor.

Caps and Gowns: There was discussion about allowing students to order gaps and gowns online.

Smart Beginnings: the Leadership Committee met this week. Virginia Early Childhood Foundation will help to assess 0-5 year olds, since much learning takes place during this time period.

NLN Accreditation: New standards and curriculum guides need to be put in place. A consultant will be used for this effort.

LPN addition in Farmville: Bids are being solicited.

College buses: There have been many problems with the buses. Alternatives were discussed.

Around the table:

Chad Patton: Finishing up surveying potential students that enrolled but never attended classes.

Jack Ancell: The South Hill and Emporia centers are running on our new fiber network; Ft. Pickett will be switched on December 3.

An email archiver has been installed which archives all incoming and outgoing emails.

Peter Hunt: discussed the Incident Response Committee; two incidents have been reported.

Five pieces of equipment will be sold from the Heavy Equipment Program.

Mary Jane Elkins: The Wastewater Treatment Program generated 36 FTE's; unduplicated head count was 148.

Paula Gastenveld: visited the Innovation Center in South Boston (part of the Higher Education Center). It's a newly renovated tobacco warehouse. The Higher Ed Center has requested \$250,000 from the Governor's office for staff retention.

Dr. Gastenveld is conducting Biology interviews using Skype.

Interviews will be held on Friday for the open IT position for Lunenburg Correctional Center.