

President's Staff Minutes  
April 30, 2009  
John H. Daniel Campus

- Present: John Cavan, Mary Jane Elkins, Peter Hunt, David Johnson, Chad Patton, Al Roberts, Linda Sheffield, John Sykes, Tom Wisbey, Al Yoder
- Summer Work Study: Financial Aid Office is working on a method of providing work-study assistance this summer. The college may also use WIA eligible students who are part of the WIA summer youth program. By the end of next week, administrators should provide Linda Sheffield with the number of students they could use this summer.
- Enrollment: Summer enrollment is currently 617 FTE which is up 28% from this date last year. Fall enrollment is 199 FTE.
- Retirement Lunch: Planning continues, donations continue to be accepted, an agenda is being created.
- Budget Requests for Next Year: Looked briefly at the requests from all the college segments. If administrators find errors, they should inform Peter Hunt.
- American Express Cards: The College will begin accepting American Express charges from students.
- Dean of Allied Health: College will re-advertise this position.
- Locator Program Update: State Corporation Commission has awarded the college money for this program.
- Mecklenburg Scholarship Prgm: College will award the scholarship for the MCBEP program.
- Dual Enrollment Dinner: This dinner will be next week and an agenda is being prepared.
- Federal Work-Study Match: Peter Hunt will investigate whether we should continue the match as we have been doing.

E-Rate: Robin Daniel will investigate whether we should use the e-rate for our distance education classes.

Online Bookstore: College will set up an online bookstore so students may purchase texts directly from our bookstore over the internet.

Prison Courses: We will continue to investigate the possibility of offering computerized courses to inmates.

New LRC Building: Plans are ready to be approved by the VCCS State Board.

Coffee with Cavan: Next scheduled coffee is May 19 in Blackstone.

SVCC Alumni: Our alumni now have their own group on Facebook.

Overload: Overload contracts have been completed for the college.

Class Size: We may need to consider raising the minimum class size for running classes this Fall.